**D4A Course Section Data Elements**

The section covers all of the courses from a specific term that the institution offers. It is essentially a course schedule for the institution that shows course offerings and how many students were enrolled for such courses. The Enrollment Section links to the Course Section to show all the students enrolled in a course and their grades. It is submitted quarterly.

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 1A |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Term Year | |
| **Field Name** | trmyr | |
| **Maximum Width** | 5 | |
| **Data Type** | char | |
| **Zero Padded** | [N] | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Term year record identifier. Indicates term and year course section was offered at the associated community college. | |
| **Coding, Definition and Reference** | | |
| **May not be Blank**  **Format and Coding:** #YYYY  # = term coding (see below)  YYYY = 4 digit year  1 = Summer  2 = Fall  3 = Winter  4 = Spring  **Example:** 22006 (Fall Term 2006) | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 2B |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Course ID | |
| **Field Name** | crsid | |
| **Maximum Width** | 12 | |
| **Data Type** | varchar | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Course identifier (Course number), excluding section | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**  Any combinations of characters and numbers  May be duplicate Course IDs in this table, differentiated by unique Section IDs (Data Element 3C) | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 3C |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Section ID | |
| **Field Name** | sect | |
| **Maximum Width** | 7 | |
| **Data Type** | varchar | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Course Section Identifier | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**  Each record must contain a unique Section ID  Duplicate course numbers are ok  Any combination of characters and numbers | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 4D |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Course Name/Title | |
| **Field Name** | crsname | |
| **Maximum Width** | 80 | |
| **Data Type** | varchar | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Course Title/Name | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**  Any combination of letters and numbers  Should not contain specific Course ID or Section ID | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 5E |  |
| **Date Updated** | October 10, 2021 |  |
| **Data Element Name** | Course CIP | |
| **Field Name** | ccip | |
| **Maximum Width** | 6 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Valid 2020 CIP Code designating course content category, not program(s) of which course may be a part. | |
| **Coding, Definition and Reference** | | |
| **Under review**  **May not be blank**  **Format and Coding:**  Use 6-digit CIP Code  CIP Code Link:  <https://nces.ed.gov/ipeds/cipcode/default.aspx?y=56> | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 6F |  |
| **Date Updated** | October 10, 2021 |  |
| **Data Element Name** | Special Course Type | |
| **Field Name** | spcrs | |
| **Maximum Width** | 2 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates special course type code for this course section. | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**   |  |  | | --- | --- | | **VALID SPECIAL COURSE TYPE CODES** | | | **Code** | **Definition** | | AB | Assessment Based Learning Credit | | AF | JOBS or other college/AFS program | | CE | Challenge Exam | | CH | Classes taught by college instructor on the HS campus for college credit | | CP | Credit for Prior Learning | | DA | “Early/Middle” college courses taught at location where there is college credit and HS credit offered | | DC | Dual Credit (college credit for HS students taught at high schools by HS teachers) | | DH | Single Parent/Displaced Homemaker Program | | DW | Dislocated Worker Program | | IN | College program for inmates at federal, state or local prisons | | LE | Courses targeted for limited English proficiency students | | PE | Parent Education Program | | SB | Small Business Development Center | | SC | Skills Center program | | SD | Sponsored Dual Credit - taught by a high school teacher in partnership with a sponsoring university/college faculty member | | TH | Targeted classes on the college campus for high school students and for which the high school pays. | | TP | Teen Parent Program | | TT | Targeted Training/Key Industry program | | TU | Tutoring sections | | VR | Vocational Rehabilitation Program | | RG | Regular courses (no special code) | | T2 | Tech Prep/Program of Study (CTE college credit for HS students taught at high schools by HS teachers) – no longer valid as of 2018-19 | | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 7G |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | In-District/OD/COD Identifier | |
| **Field Name** | codid | |
| **Maximum Width** | 10 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | The reported code indicates whether the course section is "In District", "Contracted Out of District" , or "Other Out of District". | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**  Use INDISTRICT or a code specific to your institution.  Use INDISTRICT if this is not a COD/Other OD course.  Otherwise use COD/OD identifier appropriate to your college’s COD contracts or other Out Of District activities.  Each of these codes is institution dependent. If you do not know the specific codes that your school uses contact CCWD or talk to the subject matter expert at your institution. | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 8H |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Variable Credits/Clock Hours Flag | |
| **Field Name** | vcred | |
| **Maximum Width** | 1 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Flag indicates whether or not the course section can be taken for variable credits or variable clock hours. | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**  Y = Yes  N = No | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 9I |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Credits | |
| **Field Name** | credits | |
| **Maximum Width** | 5 | |
| **Data Type** | decimal | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates the total number of post-secondary credits offered for this course. Where *vcred = Y*, this field indicates the maximum number of post-secondary credits a student can earn. | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding: ##.##**  Enter 00.00 if non-credit course  Can put in partial credit hours such as 2.50 | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 10J |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Clock Hours | |
| **Field Name** | clockhrs | |
| **Maximum Width** | 7 | |
| **Data Type** | decimal | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates the total number of clock or contact hours the class section meets per term (hours per week X weeks). In cases where *vcred=Y*, this is the maximum number of class or contact hours. | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding: ####.##**  Total hours class meets during term and/or maximum available clock hours if variable. May not be 0. | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 11K |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Total Enrollment | |
| **Field Name** | totenr | |
| **Maximum Width** | 5 | |
| **Data Type** | int | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates the actual number of students registered in this course (regardless of residency), at the end of the term. | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding: #####** Exclude drops.  Do not submit courses with ‘0’ enrollment.  The number in this field should be equal the number of enrollments in the Enrollment file. | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 12L |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Distance Education Provider Code | |
| **Field Name** | distedprov | |
| **Maximum Width** | 10 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates community college where the distance education course is being provided. If this is not a distance education course section, then "NONE" is reported. | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**   |  |  | | --- | --- | | **VALID DISTANCE PROVIDER CODES** | | | **Code** | **Provider College/Institution** | | BM | Blue Mountain | | CE | Central Oregon | | CH | Chemeketa | | CL | Clackamas | | CT | Clatsop | | CG | Columbia Gorge | | KL | Klamath | | LA | Lane | | LB | Linn Benton | | MH | Mt. Hood | | OC | Oregon Coast | | PO | Portland | | RO | Rogue | | SW | Southwestern | | TB | Tillamook Bay | | TV | Treasure Valley | | UM | Umpqua | |  |  | |  |  | | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 13M |  |
| **Date Updated** | October 10, 2021 |  |
| **Data Element Name** | Distance Education Delivery Mode | |
| **Field Name** | diseddm | |
| **Maximum Width** | 3 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Three character code indicating the 'delivery mode' of the of the distance education course section. | |
| **Coding, Definition and Reference** | | |

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| **May not be blank**  **Format (New starting in 2021-22 academic year):**  **REA – Remote Asynchronous**  **RES – Remote Synchronous**  **REB – Remote Blended**  **HYB – Hybrid**  **XXX – In-person**  **COR – Correspondence**  **HFX – HyFlex**  **Expanded definitions:**  **All definitions describe instructional time.** Forexample, requirements for coming to campus for orientation, testing, or academic support services do not exclude a course from being classified as distance education. Distance delivery courses use one or more technologies to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor, either synchronously or asynchronously.  **REA = Remote Asynchronous** A distance delivery course where each learner receives or interacts with the course content on his or her own schedule.  **RES = Remote Synchronous** A distance delivery course where all of the learners receive and interact with the course content and the instructor at the same time.  **REB - Remote Blended** A distance delivery course that combines asynchronous and synchronous modalities.  **HYB – Hybrid** A hybrid course integrates distance content delivery and in-person instruction where there is no physical separation from the instructor. All students in a hybrid course are expected to undergo the same combination of remote and in-person activities.  **XXX - In-person** Anin-person course offers face-to-face contact with instructors and fellow learners in the same physical space and in real time. An in-person course is not a distance education, hybrid, HyFlex, or correspondence course.  **COR – Correspondence** A course where the institution provides instructional materials, by mail or electronic transmission, including examinations on the materials, to students who are separated from the instructor. Interaction between the instructor and the student is limited and is not regular or substantive.  **HFX – HyFlex** HyFlex course integrates distance delivery and in-person instruction modalities. Students are given choice in how they participate in the course and engage with material in the mode that works best for them over the course and from session to session.  **Additionally, during the 2021-22 academic year only, these old codes may be used:**  **Format:**  LIT = Live Interactive Television  ONL = Online  TLC = Telecourse  **Expanded Definitions:**  **LIT = Live Interactive Television**  Synchronous instruction that allows for a two-way interaction or exchange of information utilizing ITFS (Instructional Television Fixed Services), satellite, or IPV (Internet Provider Video) technologies.  Examples: Chemeketa’s CTV (live interactive class) and Lane’s IPV (Internet provider video class)  **ONL = Online**  Instruction that utilizes the Internet for delivery, interaction, or facilitation. Interaction may be synchronous or asynchronous.  Examples: Courses that correspond via email, Moodle, and other Internet mediums that do not fall under **LIT**  **TLC = Telecourse**  Instruction utilizing pre-recorded video lectures that may be television cablecast, broadcast, or viewed at a site-based location that serves students at a distance.  Examples: Licensed courses, locally produced or videotaped courses |
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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 14N |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Course Activity Code (‘Acti Code’) | |
| **Field Name** | acti | |
| **Maximum Width** | 3 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Course activity code (acti code) indicating course type | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  All older 2-digit Acti codes must be converted to 3-digit codes. To do this, just add a ‘0’ to the end of the older number.  **Format and Coding:**   |  |  | | --- | --- | | **VALID ACTIVITY CODES**  **(*acti*)** | | | **Course activity/program code** | **Definition** | | 100 | Lower Division Collegiate (LDC) | | 210 | CTE Preparatory | | 211 | Stand-alone CTE prep (does not lead to a state-approved certificate or degree) | | 220 | CTE Supplemental | | 230 | CTE Apprenticeship | | 310 | ESL-English as a Second Language Courses | | 320 | ABE- Adult Basic Education Courses | | 330 | GED-GED preparatory courses | | 340 | AHS-Adult High School | | 350 | PSR Reading or Writing (Reading or Writing Courses numbered below 100) | | 351 | PSR Math (All Math courses numbered below 100) | | 352 | PSR Electives (PSR course numbered below 100, not including Reading, Writing, or Math) | | 360 | Adult Continuing Education (ACE)-Unknown | | 361 | Adult Continuing Education (ACE)-Health & Fitness | | 362 | Adult Continuing Education (ACE)-Safety | | 363 | Adult Continuing Education (ACE)-Workforce | | 510 | Non-Reimbursable-Unknown | | 511 | Non-Reimbursable-Hobby and Recreation | | 512 | Non-Reimbursable- Other/Administrative | | 513 | Non-Reimbursable after FTE audit | | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 15O |  |
| **Date Updated** | December 11, 2018 |  |
| **Data Element Name** | High School Location Code | |
| **Field Name** | hsloc | |
| **Maximum Width** | 12 | |
| **Data Type** | varchar | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | NCES school code | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**  **A valid high school code is required for all accelerated learning sections (Special Course Type DC, SD, AB).**  Will accept 2, 6 or 12 digits  In cases where the last high school attended is unknown use‘&&&&&&’.  In cases where this is not a high school based course use ‘NNNNNN’.  Must exist in NCES code validation table; Change from ETS to NCES school codes as not all high schools in Oregon have an ETS code.  Uses last high school student attended, regardless of completion.  **There are two critical links which will assist locating the correct NCES code:**  1. <http://nces.ed.gov/ccd/schoolsearch/>  2.       <http://nces.ed.gov/ccd/pubschuniv.asp> | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 16P |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Percent Green | |
| **Field Name** | gperc | |
| **Maximum Width** | 3 | |
| **Data Type** | varchar | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates percentage of green training for this course. May be based on the number of hours green training divided by the total contact hours in course, or other rational criteria. | |
| **Coding, Definition and Reference** | | |
| **Under review**  **May not be blank**  **Format and Coding: ###** | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 17Q |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Green Increase Energy Efficiency Flag | |
| **Field Name** | gee | |
| **Maximum Width** | 1 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates this course teaches job skills to increase energy efficiency through activities or behavior changes [Y/N]. | |
| **Coding, Definition and Reference** | | |
| Under review  **May not be blank**  **Format and Coding:**  Y = Yes  N = No | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 18R |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Green Produce Renewable Energy Flag | |
| **Field Name** | gpre | |
| **Maximum Width** | 1 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates this course teaches job skills to directly and/or indirectly produce renewable energy [Y/N]. | |
| **Coding, Definition and Reference** | | |
| **Under review**  **May not be blank**  **Format and Coding:**  Y = Yes  N = No | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 19S |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Green Prevent Environment Degradation Flag | |
| **Field Name** | gped | |
| **Maximum Width** | 1 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates this course teaches job skills to prevent, reduce, and or/decrease environmental degradation [Y/N]. | |
| **Coding, Definition and Reference** | | |
| **Under review**  **May not be blank**  **Format and Coding:**  Y = Yes  N = No | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 20T |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Green Clean Up Natural Environment | |
| **Field Name** | gcne | |
| **Maximum Width** | 1 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates this course teaches job skills to clean up the natural environment [Y/N]. | |
| **Coding, Definition and Reference** | | |
| **Under review**  **May not be blank**  **Format and Coding:**  Y = Yes  N = No | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 21U |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Green Support Services | |
| **Field Name** | ges | |
| **Maximum Width** | 1 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates course teaches job skills to educate, consult, or provide other services that support green job activities [Y/N]. | |
| **Coding, Definition and Reference** | | |
| Under review  **May not be blank**  **Format and Coding:**  Y = Yes  N = No | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 22V |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Lab | |
| **Field Name** | lab | |
| **Maximum Width** | 1 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates an "instructional setting in which students work independently with the instructor available and in the instructional area for assistance and supervision” (Community College Handbook, 2006) [Y/N]. | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**  Y = Yes  N = No | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 23W |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Lecture | |
| **Field Name** | lect | |
| **Maximum Width** | 1 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates an "Instructional setting in which the instructor delivers information with limited student discussion” (Community College Handbook, 2006) [Y/N]. | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**  Y = Yes  N = No | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 24X |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Lecture-Lab | |
| **Field Name** | lectlab | |
| **Maximum Width** | 1 | |
| **Data Type** | char | |
| **Zero Padded** | No | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates an instructional setting in which the instructors gives short presentations and supervises student application of content. Instructional methods are integrated; lecture and lab are dependent upon each other for the student's success [Y/N]. | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**  Y = Yes  N = No | | |

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| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 25Y |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Cooperative Work Experience | |
| **Field Name** | cwe | |
| **Maximum Width** | 1 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Flag indicates course section is Cooperative Work Experience format section [Y/N]; indicates placement of student in a work experience in which the college supervisor visits the field work site periodically. The primary supervision is from the employer or other individual contracted to provide field experience. Includes a seminar in conjunction with a field placement (see 2012 FTE guidelines for more information). | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**  Y = Yes  N = No | | |

|  |  |  |
| --- | --- | --- |
| **D4A Data Element Description** | | |
| **Element ID (Row/Column)** | 26Z |  |
| **Date Updated** | August 29, 2014 |  |
| **Data Element Name** | Other Format | |
| **Field Name** | other | |
| **Maximum Width** | 1 | |
| **Data Type** | char | |
| **Zero Padded** | N | |
| **Defaults** |  | |
| **Validation Table** |  | |
| **Required** | [Y] (Y=field may not be blank) (N=field may be blank in some records) | |
| **Data Element Description** | Indicates the course delivery format is in a format other than lab, lecture, lecture-lab or CWE [Y/N]. | |
| **Coding, Definition and Reference** | | |
| **May not be blank**  **Format and Coding:**  Y = Yes  N = No | | |